EPIC
EMPLOYMENT FOR PEOPLE FROM IMMIGRANT COMMUNITIES

Business in the Community Ireland

Information Sheet - 2014

EPIC (**E**mployment for **P**eople from **I**mmigrant **C**ommunities) is a FREE programme of Business in the Community Ireland supporting adults from non-EU states with stamp 4 and from EU states entitled to work in Ireland to secure employment, training and education in Ireland.

The EPIC Programme provides six weeks classroom based training plus ongoing individual support -

- *Pre Employment and English for Work Training (3 weeks)* - Business English vocabulary; CV and cover letter writing techniques; identifying and describing skills; telephone skills and advice on how to look for a job.
- *Interview Skills Training (1 Week)*_- Intensive interview preparation including different tips, skills and techniques. Each client attends a mock interview with CPL, a leading Dublin based recruitment agency
- *Living and Working in Ireland Training (2 weeks)* - Information sessions to increase understanding of the Irish system, facilitate networking and to promote social integration. Topics covered include employment rights, social welfare to work, volunteering, equality and healthcare.
- *IT Skills Training* (2 days) – focusing on the use of Microsoft Office Word, Excel and PowerPoint. Run by BT
- Using *Social Media* to find employment. Run by Ericsson

- *Career guidance & assistance applying for jobs and training*. Training and Employment Officers (TEOs) with expertise and wide experience in career advice and job placements provide one-to-one support sessions on the various steps in seeking new employment or education.

In addition the programme offers personalised advice on Social Welfare, housing, family and other issues, work experience placements, mentoring for people interested in working in the financial sector, advice for entrepreneurs, free access to computers for online job searching and a certificate of Participation upon completion of the Training.

Applicants need an intermediate or higher level of English in order to take part in the course and must have lived in Ireland for a minimum of six months.

A partnership approach: Funded by the Office for Promotion of Migrant Integration under the department of Justice and Equality and co-financed under the European Social Fund Human Capital Operational Programme 2007-2013. EPIC is managed by Business in the Community Ireland and run with key support from the following businesses & NGOs:-

BT · Cairde – Challenging ethnic minority health inequalities · Ericsson · inou · KPMG · Citizens Information · cpl – global search local jobs · Mercury · Matheson · volunteer centre Ionad d'Obair Dheonach Gathair Bhaile Átha Cliath Thuaidh – Dublin City North

For more information on the programme please contact the EPIC team:

Address: EPIC Programme, 30/31 Lower O'Connell Street, Dublin 1 (opposite the GPO)
Telephone: **01 874 3840** and **01 874 3842**
E-mail: epic@bitc.ie

Ireland's EU Structural Funds Programmes 2007 - 2013
Co-funded by the Irish Government and the European Union
EUROPEAN SOCIAL FUND
Investing in your Future
AN ROINN DLÍ AGUS CIRT AGUS COMHIONANNAIS
DEPARTMENT OF JUSTICE AND EQUALITY
Excellence Through People